

# **Grant Park Festival Planning Committee Meeting Minutes January 11, 2018**

**Members Present:** Connie Granger, Deb Morgan, Gerry Morgan, Jill Morse, Rich Shronts, Bob Schurman and Susie Wiedl

**Meeting Called to Order:** 6:08 p.m.

**Public Comment:** None

**Review Previous Minutes:** Minutes from November 16, 2017 were reviewed and approved. Gerry Morgan made motion..2<sup>nd</sup> by Bob Schurman. Minutes approved.

## **Cabin Fever Reliever – February 24, 2018:**

-Dinner: The dinner will consist of Chili, hotdogs, chips, cookies and popcorn. A Cocoa bar and coffee will also be included.

-Hours for dinner – 6:00 pm – 11:00 pm

-\$8.00 for an adult and \$5.00 for kids under 10

-Jill will purchase 125 hotdogs from GFS. Cookies – 3 trays of mixed variety cookies \$8.00 a piece and 2 big bags of popcorn will be purchased from Berkots in Momence.

-Jill Morse will contact USA to see if they will make the chili. Jill will also check at GFS to see how much chili is to purchase from them if USA cannot make the chili.

-Susie Wiedl will have all the sides for a Cocoa Bar. Deb Morgan will make the Hot Cocoa from her special recipe. Deb will get the items needed to Jill Morse to purchase. Jill Morse will donate a bottle of peppermint schnapps to keep behind the bar.

-Other items to purchase – Ketchup, mustard, onion, cheese, jalopenos, hot dog buns, salt and pepper, popcorn salt, oyster crackers, individual chips packs

-Jill Morse will go through paper supplies and see what is needed to purchase. For sure we need coffee cups as we used the rest of the cups at Halloween.

-Bar – CASH BAR – 2 cases of Miller Lite, 5 cases of Coors Light, 5 Cases of Budlight, 5-12 packs of segrams wine coolers. 2 cases of diet pepsi, 2 cases of water, 3 cases of pepsi, and 2 cases of sprite. Jill will talk with Berkots and be sure that unopened cases of alcohol can be returned.

-Need cups for wine coolers as they will be glass bottles.

-Need to get 3 white coolers from maintenance shed. We will not use big coolers at the Cabin Fever Reliever.

-Jill Morse will contact the health department.

-Jill has sent for the liquor license with the state. The certificate of insurance was received from George Ryan, Jr. office. The cost of the liquor license is \$25.00. This will be presented in the bills for payment at the January 16, 2018 village board meeting.

-Cash draw of \$500 will be presented to the Village Board for starting change at the January 16, 2018 village board meeting.

-Payment for \$400 for Matt Yeager will be presented to the Village Board at the January 16, 2018 village board meeting.

-Entertainment: Matt Yeager to perform at the Cabin Fever Reliever for \$400. Susie has confirmed everything with Matt Yeager.

-Hours of entertainment: 7:00 pm – 11:00 pm

-Raffles: Jill will get gift baskets together. She will get the donations. Baskets will be \$5.00 a ticket.

-50/50 Raffle – The 50/50 raffle will begin in late January we will sell tickets at Traxx Sports Bar and Grill and at the Village Hall. Tickets will be \$1.00 each or 6 tickets for \$5.00.

-Publicity – Susie will create a Facebook event page. She will also create the flyers for publicity.

Jill Morse will contact Dr. Palan to see if back pack flyers can go home with the kids. She will also contact Denise for the school newsletter. Connie will have Dennis put the event in the Market What's Happening section and Deb Morgan will put an article in the Mومence paper. Jill Morse will contact George Ryan to see if we can use his electronic signs.

-Decorations – Susie would like to go with burlap and black and red checked theme. A cabin feel. Deb will see what decorations she has as well. Bob Schurman said he will check for pinecones. Jill Morse needs to check from white plastic table covering to put over the tables first.

-Special Note: please bring crockpots if you have one for use in keeping the chili warm.

-Set up and next meeting will be on February 22, 2018 at 6:00 PM at the Community Park

**Adjourn Meeting:** Meeting adjourned at 6:44 PM